

The Competition and Consumer Protection Commission (CCPC).

**Candidate Information Booklet** 

Job Title: Senior Analyst (Antitrust Division)

Grade: Higher Executive Officer (HEO)

Closing date: 3pm, Tuesday, 8th July, 2025



# The Competition and Consumer Protection Commission (CCPC):

The Competition and Consumer Protection Commission (the "CCPC") is the statutory body responsible for enforcing competition and consumer protection law in Ireland. The CCPC plays a vital role in ensuring that markets work better for Irish consumers (including businesses).

We are governed by a collegial body consisting of a Chairperson and three Commission Members ("the Commission"). The Commission is responsible for the strategic and operational management of the organisation to deliver on our mission and meet our regulatory objectives.

Each Division of the CCPC, such as for example Cartels, and Competition Enforcement & Mergers ("CEM"), is overseen by a Member of the Commission, led by a Divisional Director and managed by a senior management team from within the Division. We are staffed with people from a wide range of technical backgrounds, including economists, lawyers, digital forensic specialists, investigators, communications professionals and more.

You can read the <u>strategy statement</u> which outlines the vision, mission, values and goals of the CCPC. Further information on the work of the CCPC to be found at www.ccpc.ie.

#### **General Information:**

Job Title: Senior Analyst (Antitrust Division)

Grade: Higher Executive Officer (HEO)

Starting Salary: \*€58,264

\*Point of entry on this salary scale may differ from the minimum point of the scale if the

successful candidate is a current public or civil servant.

**Employing Authority:** CCPC

Office Location: Bloom House, Railway Street, Dublin 1, D01 C576

Working Hours: Flexible 35 hours per week (lunch and breaks excluded), with standard

attendance hours (9:00 - 17:15).

Hybrid / Agile / Remote

Working:

You will be required to attend the office at least 40% of your time and can avail of remote working up to 60% of your time, which is subject to

business requirements.

The CCPC generally allows greater remote working during the month of August and over the Festive period in December but this arrangement is

totally subject to business requirements.

Closing Date: 3pm Tuesday, 8<sup>th</sup> July, 2025

**Annual Leave:** 29 working days

Tenure: Wholetime, Permanent

# **Equal Opportunities**

The CCPC is an equal opportunities employer. We are committed to championing an inclusive and diverse workforce that reflects a modern Ireland and the people we serve. We strive to create a culture where everyone has equal access to opportunities and feel comfortable and confident to be themselves at work. Reasonable Accommodations may be provided, if required. To discuss and request reasonable accommodations in confidence please contact ccpccareers@cpl.ie

#### **Division Overview**

The Antitrust Division delivers the CCPC's administrative competition enforcement function as it relates to vertical and unilateral conduct. The Division investigates suspected breaches of competition law relating to anticompetitive agreements and concerted practices between firms at different levels of the supply chain (i.e. vertical conduct) and abusive conduct by firms with a dominant position in the market (i.e. unilateral conduct).

These investigations are undertaken under the new administrative competition enforcement regime introduced by the Competition (Amendment) Act 2022. As a result of new powers conferred by that Act, the CCPC – through independent adjudication officers – can impose administrative financial sanctions (fines) on businesses found to have breached competition law.

The Division operates a screening and case pipeline function to identify and review potential problems in markets which may require further action or investigation.

The Division is also responsible for the CCPC's functions arising from the EU Digital Markets Act (Regulation (EU) 2022/1925) ("DMA") and the European Union (Contestable and Fair Markets in the Digital Sector) Regulations 2024 (S.I. No. 117/2024).

The Antitrust Division represents the CCPC at European Commission Advisory Committee meetings and participates in European Competition Network (ECN) working groups

#### The Role:

Senior Analysts in Antitrust tackle a diverse range of cases, across a variety of sectors and industries. They assess issues to understand whether the conduct of firms is restricting competition, and if so, what enforcement steps should be taken.

In this role, you will work to progress competition law cases alongside colleagues from across the division. You will be responsible for handling cases, gathering and assessing information and evidence, drawing conclusions, and making recommendations.

You will manage pre-investigation files (such as complaints or scoping projects) as well as making a strong contribution to the delivery of more complex competition investigations. You will gather evidence from a wide variety of sources to progress cases through desk-related work, open-source research and field investigative work, and through exercising the CCPC's statutory investigative powers. You will carry out assessments of competition issues from the evidence you have gathered and articulate that analysis in written reports and memos. You will also apply investigation planning and project management skills to help ensure that cases are delivered robustly, successfully, and in line with procedural or statutory deadlines.

# The Successful Candidate(s):

The successful candidate(s) will be able to identify and critically assess issues, using research and investigative skills to progress a case or project. The successful candidate will be enthusiastic, proactive, ambitious, and resilient – driven to deliver for the CCPC and consumers.

To ensure that correct procedures and investigative best practice are followed, the successful candidate(s) will have to be flexible and highly organised – taking ownership of work for which they are responsible, ensuring that records are maintained to the highest standards and that reporting on ongoing work is available at any point in time. They will be able to build and manage relationships with a wide variety of stakeholders, including complainants, witnesses, targets (suspects), and legal advisors.

In addition to the immediate appointment from this campaign, an order of merit may be established. This may be used to fill any future vacancies at the same level within this or other Divisions of the CCPC where roles have similar responsibilities and/or similar skills are required.

## **Key Responsibilities:**

- Investigate and assess competition issues as member of investigation case teams.
- Effectively and efficiently identify potential competition issues arising from competition complaints / queries or own-initiative scoping papers and make plans and recommendations for next steps and progression.
- Use investigative tools as appropriate, including open-source, desk research, written requests/requirements for information, interviews, and search operations/inspections, and other fieldwork to gather information and evidence.
- Analyse information and evidence gathered during investigations and contribute towards overall CCPC assessment/decision-making.
- Contribute to or prepare a wide range of documents relating to investigations, including information requests/requirements, third party questionnaires, meeting minutes and agendas, case memos, and decisions for review by senior colleagues.
- Use investigation planning and project management tools to ensure effective delivery of assigned cases.
- Overseeing the casework Analysts, including people management and/or mentoring and investigative/analytical skills development, as and when applicable.
- Other ad hoc duties as may be reasonably requested based on organisational need.

# **Essential Requirements:**

- Relevant (minimum) Level 8 Degree or equivalent (such as economics, law, business, regulation, auditing, or forensic accounting or similar) **and** a minimum of 1 years of relevant experience in at least one of: (a) the conduct of regulatory, compliance, criminal / civil or administrative investigations; (b) forensic work; (c) related enforcement actions; (d) economic or market studies; (e) economic / legal evaluations of policy issues; or, (f) other equivalent relevant experience.
- Knowledge of at least one of: (a) Irish/European competition law and policy; (b) competition economics / industrial organisation; (c) economic regulation/enforcement; or (d) other relevant regulatory / supervisory / enforcement frameworks.
- Ability to draw conclusions from gathered evidence / information and make recommendations for next steps.
- Project / case management experience.
- Demonstrable written and verbal communication skills
- The ability to work effectively in a team environment and on one's own initiative.

## Desirable:

- Professional experience working on Irish / EU competition law or relevant regulatory matters (either in an enforcement or advisory context).
- People management experience.

# **Application Process:**

To apply for this role, please:

- submit an up-to-date CV;
- submit a cover letter detailing your suitability for the position (no more than 400 words).

## **Shortlisting:**

In order to satisfy the shortlisting panel, you must clearly highlight within your application how your skills and experience meet the essential criteria. If this is not clearly displayed, it may prevent your application progressing to the shortlisting stage.

#### **Interview Process:**

There will be one interview for this role which is scheduled to take place at the end of July. The CCPC conducts competency style interviews based on the Higher Executive Officer competencies below:

- 1) Team Leadership
- 2) Judgement, Analysis and Decision Making
- 3) Management and Delivery of Results
- 4) Interpersonal and Communication Skills
- 5) Specialist Knowledge
- 6) Drive and Commitment

Full details of these competencies can be found on the CCPC careers page.

To find out more about what it is like to work in the CCPC and the benefits on offer, please visit our <u>CCPC careers</u> <u>page</u>.